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CENTRAL INTELLIGENCE GROUP

25X1A6a [REDACTED]

*noted  
ms*

30 April 1946

MEMORANDUM FOR THE ACTING CHIEF, CENTRAL PLANNING STAFF:

Subject: Internal Security Measures for the Central Intelligence Group.

1. At 1100 hours this date, a conference was held upon the establishment of more stringent internal security measures to be applicable to the personnel and physical location of the Central Intelligence Group, particularly with reference to the move of the CIG offices on 15 May 1946 to the [REDACTED]

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The following officers attended:

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[REDACTED] Administrative Officer, CIG

[REDACTED] Ass't Administrative Officer, CIG

[REDACTED] Acting Chief, Security Branch, CPS, CIG

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[REDACTED] Acting Executive, Security Branch, CPS, CIG

2. Study of the floor plan and a physical inspection of the second floor area where CIG offices will be located indicate that suitable security of the proposed "CIG Restricted Area" can be effected by:

a. Blocking or barring all stairways, auditorium doors, and the one elevator stop which now permit entrance into, or egress from, the area.

b. Establishing two 24-hour entrance or exit control posts for the area to be manned by Public Buildings Administration guards. (This may be cut to one post after experience is gained in the new location.)

c. Arranging for an initial security survey of the area to be accomplished after the move by trained Counter Intelligence Corps personnel requested by the CIG Administrative Officer from the A.C. of S, G-2, Military District of Washington (Lt. Colonel E. C. Townsend, Room 5B489, Pentagon, Ext. 3674). It was suggested that periodic security surveys of the "CIG Restricted Area" as well as of all CIG internal security control measures (pertaining to personnel, information and installations) should be made by CIG personnel from time to time after the initial survey in order to strive for continuing improvements in safeguarding the Central Intelligence Group.

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3. The building pass system, now in effect for CIG personnel, is not considered satisfactory. [REDACTED] has undertaken to have a suggested identity card form for all CIG personnel prepared by an SSU expert for initial consideration by the undersigned. Details regarding the proposed use of these identity cards will be explained orally by the undersigned.

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4. [REDACTED] has also undertaken to prepare<sup>a</sup> suggested credentials form for possible issue to all officers and civilian members of CIG with assimilated officer rank which would be comparable to CIC or FBI credentials. Such credentials would be of assistance in identifying CIG personnel when necessary, particularly in the case of civilian members of CIG who now have no identification document comparable to the W.D. AGO 65 card.

5. The undersigned will furnish progress reports on the subject matter as warranted in the future.



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Acting Chief, Security Branch  
CPS CIG

Copy furnished the Administrative Officer, CIG

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